

COTTON CROSSING OWNERS ASSOCIATION, INC.

ARCHITECTURAL REVIEW COMMITTEE (ARC) APPROVAL REQUEST FORM

Applicant Name: _____ Hm Ph: _____

Address: _____ Wk Ph: _____

Email: _____ Cell Ph: _____

1. Approval Requested (Please check one)

- | | | |
|--|--|---|
| ☐ Fence Replacement (Exact) | ☐ Landscape, Walkways, Beds | ☐ Room/Garage Addition |
| ☐ Fence - NEW | ☐ Irrigation | ☐ Satellite Dish |
| ☐ Deck or Patio | ☐ Pool or Spa | ☐ Storage Building |
| ☐ Deck/Patio Cover | ☐ Playscape | _____ |
| ☐ Other (Describe) | | _____ |

2. Please Describe Project - Attached additional pages, if necessary

3. Provide plans and specifications to depict the work to be undertaken (Submit all, as applicable):

- ☐ A plot plan showing the location and dimensions of the existing and proposed improvements, including applicable setbacks; Plans & specs; footprint of location on property survey; copy of contractor proposal, if applicable
- ☐ Structural design, exterior elevations, exterior materials, colors, textures, and shapes of all improvements to be made. Applicable brochures and/or pictures showing proposed improvements, architectural design, colors, finishes, building materials, etc.
- ☐ All exterior illumination including location and method of illumination - No "wash over" of lighting to adjoining property or common areas is permitted
- ☐ Existing and finished grades at lot corners and at corners of proposed improvements
- ☐ Provision for drainage with cut and fill detail if change in lot contour is involved

4. Initials of Neighbors

Address (Contact Neighbors within line of sight of improvements)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

5. Notice to Applicant:

The authority of the Cotton Crossing Architectural Review Committee is derived from **Article IV** of the Declaration of Covenants, Conditions and Restrictions ("CCRs").

IMPORTANT: No work should be commenced until written approval is received from the ARC.

The homeowner is responsible for adhering to restrictions and covenants as outlined in the Cotton Crossing Subdivision Master Declaration of Covenants, Conditions, and Restrictions (copies of which are available on TownSq). The homeowner accepts and acknowledges the responsibility for maintenance, upkeep, etc. of the improvement and/or modification. The homeowner agrees to submit to the ARC any change from the original application reviewed by the ARC. It is the responsibility of the homeowner to obtain any required local permits and submit to any municipally required inspections.

Applicant acknowledges that all improvements must be constructed in accordance with the design guidelines contained in the CCRs in addition to any guidelines or rules adopted by the Association or the ARC from time to time. All improvements must be constructed in accordance with the laws, rules, regulations, and building codes of governmental authorities having jurisdiction. Approval of this application does not constitute approval by any governmental authority, nor does it constitute a building permit.

Approval of this application does not give Applicant the right to enter upon the property of any other owner or the common area in order to perform the construction contemplated by this application.

Applicant certifies that the information contained herein is true and correct to the best knowledge and belief of Applicant. The ARC has **30 full days** to review, investigate, approve or disapprove, this request for improvement upon submission of proper plans and specifications by homeowner.

Applicant Signature

Date

SUBMIT THIS APPLICATION TO:
COTTON CROSSING OWNERS Association, Inc.
Fax: 512-346-4873 or
SCCAManager@GoodwinTX.com
The application will be routed to
The CCOA ARC

For Manager Use Only - _____
Signed Print Name

_____ Application Approved – Date: _____

_____ Application Approved with the following conditions: Date: _____

_____ Application Disapproved at this time with the following comments: Date: _____
